

Moorfield Primary School
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Headteacher - Mr D Nightingale



Wednesday 2nd September 2020

Return to school

Dear Parent/Carer,

I hope you have all had a wonderful summer and managed to enjoy some of the lovely weather we have had.

I wanted to write to you today to make you aware of the new arrangements for the re-opening of school on Monday 7th September. There have been a number of changes we have needed to make for the new school year, and we know some may inconvenience you. These changes are vital to the safe running of the school and we would ask you to work with us as you have done so far to ensure all pupils can return safely.

As you will know, since 1st August, the government paused its advice for vulnerable people to shield. This means that pupils affected by those rules should be able to return to school full time from next week but some pupils may still be unable to attend because they're complying with clinical and/or public health advice given to them.

It is vital you read this letter carefully and by sending your child(ren) into school next week you are agreeing to abide by the systems and procedures laid down in this letter. That is the only way we can ensure the children are as safe as they can be as well as you as parents and the school staff.

Before school:

You should not send your child into school if they have any of the following symptoms of Covid 19.

The main symptoms of coronavirus are:

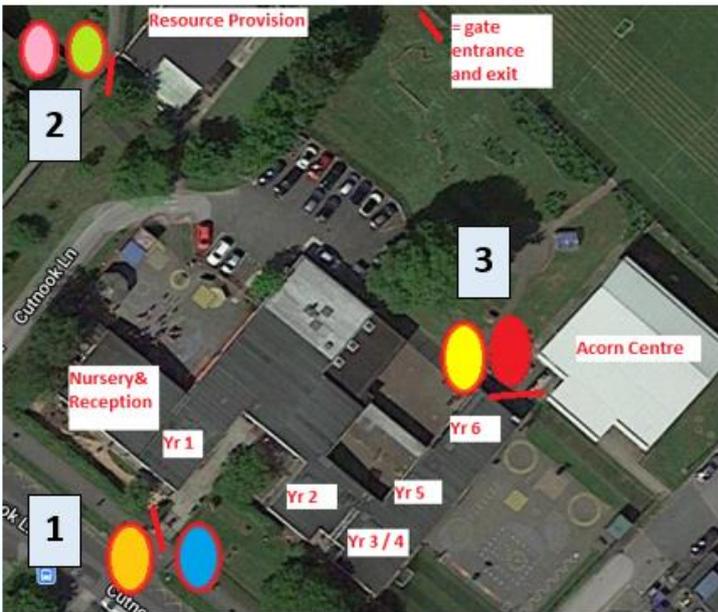
- **High temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature).
- **New, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual).
- **Loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal.

If your child or any member of your household have any of these symptoms, you should ensure they do not come to school and use the 111 online coronavirus service and report this to school as soon as possible.

Believe, Achieve, Succeed

Pick up and drop off:

Start/end of the day plans for September



Year Group	Start	Finish	Gate
Nursery	Nursery Children will receive a separate letter with timings		
Reception	9:00am	3:15pm	2
Year 1	8:45am	3:00pm	2
Year 2	9:00am	3:15pm	1
Year 3 / 4	8:45am	3:00pm	1
Year 5	9:00am	3:15pm	3
Year 6	8:45am	3:00pm	3
MRP	MRP children will receive a separate letter with timings		

To ensure the safety of the school community, in line with government guidelines, there will be a staggered start and finish time to the school day.

Please see the table for times and the map for entrance/exit points.

You must contact the school office if your child is late for the above times.

To ensure the safety of the school community, in line with government guidelines, there will be a staggered start and finish time to the school day.

You need to ensure that your child arrives at school **on time** as the gates will not be staffed once shut. If you anticipate that your child will be late then please ensure you call the school office to arrange a drop off time.

A member of the staff team will be in place at each of the gates at both the start and end of the school day.

Bubbles

Our school community will be split into 5 bubbles. Children within these bubbles will not be expected socially distance. Adults will need to remain socially distant from each other and as far as possible with the children they teach. Children will not mix with other children from different bubbles.

Bubble	Year Group
Bubble 1	EYFS – B.1.1 Year 1 – B.1.2
Bubble 2	Year 2 – B.2.1 Resource Provision – B.2.2
Bubble 3	Year 3/4 – B.3
Bubble 4	Year 5 – B.4
Bubble 5	Year 6 – B.5

Each bubble will have their own toilets and each bubble will eat and play separately. School dinners will continue as they did before and these can be pre-ordered.

Visitors in school

We are limiting the number of visitors into school and if you require to come into school then please ensure you make an appointment.

What are the expectations for behaviour in school?

Our rules remain the same and we will continue to have high expectations for behaviour.

Our school rules

- Be Ready
- Be Respectful
- Be Safe

These rules still underpin everything we do but to **Be Safe** now includes the following:

- Use our own work station and equipment
- Work, eat and play in our class bubble, and do not mix with people from other bubbles
- Move around school using markings and directions and avoiding other people
- Follow our hygiene rules
- Do not leave the classroom without permission
- ✓ Never cough, sneeze or spit towards another person
- ✓ Catch all coughs and sneezes in a tissue and throw it away (catch it, bin it, kill it)
- ✓ Wash hands frequently (including whenever we are asked to), with soap and water for 20seconds or with hand sanitiser
- Tell an adult straight away if you feel unwell or have been coughing quite a lot.

This is a challenging time for everyone, and we will be mindful that our pupils will be facing their own challenges and may need more nurture than usual.

If your child's behaviour puts the staff and children in school at risk, we will contact you to discuss how we can support your child to make positive behaviour choices.

Additional information:

- Items allowed in school: coat, bag, water bottle, reading books, lunchbox.
- All stationary will be provided by school.
- No items from school will be sent home.
- Classroom have been rearranged in order to meet with government guidance.
- The children are not to wear face coverings.
- Full school uniform is expected.

I want to assure you that the school staff have worked extremely hard to ensure that school is as safe as possible and we very much look forward to welcoming all of our families back next week.

Yours Sincerely,



Mr Nightingale
Headteacher